CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY

MEMORANDUM FOR: CAP STATE DIRECTOR OFFICE – NHQ CAP/LGM IN TURN

FROM: HQS _____ CAP/CC MAJ ROBERT O. BOWEN WIDOM

SUBJECT: AIRCRAFT MAJOR MAINTENANCE REIMBURSEMENT REQUEST

N NUMBER: _____ MODEL: _____ TTA: _____ TTE:_____
TTSMOH:_____

CIRCLE TYPE OF MAINTENANCE REQUESTED:

ENGINE AIRFRAME INTERIOR AVIONICS INSTRUMENTS AD/SB HSI

DESCRIPTION OF WORK:

_____

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COST ESTIMATES: (ESTIMATES FOR PARTS AND LABOR ARE REQUIRED) IF THE TOTAL ESTIMATE OF THE REPAIR EXCEEDS $2,500, PROVIDE TWO ESTIMATES FROM SEPARATE VENDORS.

VENDOR LABOR: $_____ VENDOR PARTS: $_____ DEPOT PARTS: _____

COMPARABLE QUOTES FROM THE CAP SUPPLY DEPOT FOR PARTS ARE REQUIRED. PLEASE CONTACT THE DEPOT AT 1-800-858-4340. PARTS PURCHASED FROM THE DEPOT WILL BE BILLED DIRECTLY TO NHQ CAP/LGM.

MAKE PAYMENT TO: WG/REG _____ OR VENDOR
_____

If NHQ is paying vendor mailing address and phone number required.

_____
SIGNATURE WING COMMANDER / MAINTENANCE OFFICER

PHONE # (715-341-1751) FAX # (715-346-4703) EMAIL : rbowen@coredcs.com

1st INDORSEMENT, _____ STATE DIRECTOR OFFICE DATE: _____

TO: NHQ CAP/LGM

ACKNOWLEDGED INITIALS (SD OR DSD): _____ FAX # ( ) _____

GOOD FOR 90 DAYS	**FOR NHQ CAP USE ONLY**
CONTROL NUMBER:	ISSUE DATE: